



## **APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE MAINTENANCE OF WATER AND SEWER NETWORK CIVIL INFRASTRUCTURE FOR THE PERIOD OF 36 MONTHS ON THE AS AND WHEN REQUIRED BASIS:**

### **SPECIAL CONDITIONS OF THE CONTRACT:**

1. The quantities allocated in the schedule of quantities are for evaluation purposes only, therefore the allocation of works will be subject to availability of the budget in the financial year.
2. All successful bidders' prices shall be added and an average of all shall constitute the final rate on that specific item
3. Disputes will be mediated by the engineer and conditions of contract will be based on GCC 2015. Non-performance of sub-contractor to be communicated to the Municipality timeously to ensure quick dispute resolution.
4. The quantities allocated in the schedule of quantities are for evaluation purposes only, therefore the allocation of works will be subject to availability of the budget in the financial year.
5. A maximum of 10 service provider will be required for the implementation of the project on the as and when basis for the duration of the contract
6. The quality of the works executed will carry a warranty of 6 months for maintenance and for new construction will carry 12 months warranty in accordance with GCC.
7. The maintenance works will be allocated to the bidders upon the availability of the budget, nature of the emergency and the availability of the service provider with the necessary resources.

8. All bidders will be given equal opportunity in terms of the works to be executed and bidders are expected to respond within 8 hours and failure thereof will result in another bidder being called to execute the works.
9. Bidders are expected to submit colour film pictures of the works before the works and after the works has been completed together with the invoice failure to abide.
10. Bidders are forbidden to liaise directly with the community or the complainant and all the enquiries may be directed to the municipality officials
11. Works allocation to the bidders will be issued through a standard form which will be requested by the supervisor, verified by the Senior Engineering Technician and approved by the Assistant Manager.
12. Bidders are the extension of the municipality therefore their employees well being must be in accordance with labour laws meaning that they need to comply with basic conditions of employment and Occupational and Safety Act.
13. Bidders LDV must blended with municipality logo and indicating that the bidders are subcontracted to work on municipality infrastructure and all their employees must be provided with appropriate PPE and identification cards.
14. Damages to third party infrastructure will be the cost of the bidders and must be covered by the bidder's insurance.
15. Invoices must be submitted at Bima Court upon the completion of the works and 7 days is required to do the verification and approval before they can be sent to Finance for capturing
16. Payments for works executed will be in accordance with the BOQ and must be accompanied by the following supporting documents:
  - Tax invoice for the materials procured
  - Colour films photos for before and after the execution of the works
  - And the job cards